

**Action and Recommendation Tracker
People Overview and Scrutiny Committee**

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The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete
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Recommendations

Meeting date	Item	Recommendation	Responsible person	Completion date	Last reviewed	Update/response
16/6/22	VCS Strategy	That the Council undertakes specific additional consultation with smaller voluntary sector groups to ensure its proposals support their needs also.	Claire Taylor and Cllr Lygo			Response provided by Cabinet (Accepted). Further update on progress made at following People OSC meeting.
16/6/22	VCS Strategy	That the Council uses the forthcoming work by the consultation and engagement team to seek informed views	Claire Taylor and Cllr Lygo			Response provided by Cabinet (Accepted).

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		on children and young people on the draft voluntary sector strategy.				Further update on progress made at following People OSC meeting.
16/6/22	VCS Strategy	That the Council assures itself that the draft strategy does not deprioritise the needs of younger people over older people.	Claire Taylor and Cllr Lygo			Response provided by Cabinet (Accepted). Further update on progress made at following People OSC meeting.
16/6/22	VCS Strategy	That the Council investigates the reasons behind the difference in spending on commissioned services for adults and young people and investigates whether the difference in approach means opportunities for better services or value for money are being missed.	Claire Taylor and Cllr Lygo			Response provided by Cabinet. Further update on progress made at following People OSC meeting. NB Recommendation only partially accepted.
16/6/22	VCS Strategy	That the Council amends its draft strategy to prevent the impression being given that the needs of children and young people are of lesser priority than older people.	Claire Taylor and Cllr Lygo			Response provided by Cabinet (Accepted). Further update on progress made at following

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						People OSC meeting.
16/6/22	Digital Inclusion Strategy	That the Council approaches Oxfordshire Association for Local Councils to investigate the appetite amongst parish, town, district and city councils on digital inclusion, particularly in relation to access to broadband, online safety and app development.	Claire Taylor and Cllr Phillips			Response provided by Cabinet (Accepted). Further update on progress made at following People OSC meeting.
16/6/22	Digital Inclusion Strategy	That the Council consults directly with businesses, particularly smaller ones, on the barriers they face to ensuring the benefits of the internet are available to them and develops actions to support any new issues identified within the Digital Inclusion Action Plan.	Claire Taylor and Cllr Phillips			Response provided by Cabinet (Accepted). Further update on progress made at following People OSC meeting.

Actions

Meeting date	Item	Action	Responsible person	Completion date	Last reviewed	Update/response
16/6/22	ASC Reforms	Add Helen Coombes report to agenda for November meeting	Tom Hudson/Karen Fuller			Following meetings with the Chair and

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					Corporate Director it was agreed that the learning should be embedded within the report presented to the committee, rather than detailed individually.	
16/6/22	ASC Reforms	The Local Account to be updated and shared with Scrutiny Committee with a view to it being used as a performance dashboard	Karen Fuller			Verbal update to be provided
16/6/22	Digital Inclusion	That a review of the Digital Inclusion Action Plan be included for the Committee's first meeting in the 23/24 municipal year	Tom Hudson/Claire Taylor	June 23		Agreed with Cllr Phillips and Claire Taylor that this is now scheduled. Clarification on the scope nearer the time.
16/6/22	Home to School Transport	The project plan be accepted and the working group established accordingly	Helen Mitchell			
16/6/22	Home to School Transport	That any draft report and recommendations should be agreed by the Scrutiny Officer, the Chair and Deputy Chair of People OSC, and the Chair of the working group.	Ben Awkal			Report is ongoing

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16/6/22	Work programme	Investigate opportunities for incorporating Domestic Abuse into the work programme	Tom Hudson			Discussions held and briefing meeting delivered on 29 July
16/6/22	Work programme	Develop working group scopes to avoid one Scrutiny member chairing multiple working groups in a year	Ben Awkal			Complete
16/6/22	Work programme	Provide details of the organisations which received transition funding for family centres to Cllr Simpson	Tom Hudson	05.07.22		Details sent
16/6/22	Developing the Scrutiny Function	Committee to review and feed back on proposed protocols by e mail	Tom Hudson and Committee			Performance OSC will be looking at issues which may require further changes in its Democratic Processes Working Group. As such, this is delayed until Feb 23.